



Single Family - Request for Information

Email Address: _____

Roll Number / Survey Key: _____

Property Address: _____

Daytime Phone Number: _____ - _____ - _____

Mailing Address: _____

EXTERIOR

1. Describe the roofing material:

- Asphalt shingle roof
 Shake roof
 Clay tile roof
 Metal roof
 Other _____

2. Which of the following does the property have?

- | | Dimensions |
|---|------------|
| <input type="checkbox"/> No deck or patio | _____ |
| <input type="checkbox"/> Open (uncovered) deck / patio | _____ |
| <input type="checkbox"/> Covered deck | _____ |
| <input type="checkbox"/> Enclosed deck / Sunroom | _____ |
| <input type="checkbox"/> Stone / brick / concrete patio | _____ |
| <input type="checkbox"/> Solarium | _____ |
| <input type="checkbox"/> Balcony | _____ |
| <input type="checkbox"/> Other _____ | _____ |

3. Describe other buildings on property:

- | | Attached | Detached | Heated |
|--|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> No carport / garage | | | |
| <input type="checkbox"/> Garage | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Second garage | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Carport | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

INTERIOR

4. Which best describes the kitchen countertops:

- Laminated / arborite or similar (usually has visible seams)
 Granite, marble or similar (usually has no visible seams)
 Other _____

5. Which best describes the kitchen cabinets:

- | | Solid | Veneer |
|---|--------------------------|--------------------------|
| <input type="checkbox"/> Hardwood (eg Oak, Maple) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Melamine (white) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> |

6. Indicate the type and location of fireplaces / stoves:

	Main	Upper	Bsmt/Lower
Natural gas fireplace (built-in)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wood or pellet fireplace (built-in)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric fireplace (built-in)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freestanding or woodstove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Describe the flooring materials (excluding the basement):

Flooring Type	% of Coverage
Carpet	
Laminate	
Linoleum	
Hardwood	
Ceramic Stone / Tile	
Other _____	
Total = 100%	

8. Indicate number of plumbing fixtures:

Description	Main Floor #	Upper Floor #	Bsmt/Lower #
2pc bath (sink & toilet)			
3pc bath (sink, toilet, tub or shower)			
4pc bath (sink, toilet, tub/shower combo)			
4pc bath (sink, toilet, tub, separate shower stall)			
5pc bath (double sink, toilet, tub, shower stall)			
Additional (ex: separate shower stall)			
Bar Sink			
Laundry Sink			
Kitchen Sink			

9. Describe the basement development (total percent of area must = 100%):

Room	# of Rooms	% of Area	Flooring (eg. carpet/laminate)	Walls (eg. paneling/drywall)	Additional Comments
Bedrooms					
Office / den					
Theatre / media					
Kitchenette					
Storage					
Bathrooms					
Rec. room					
Furnace room					

10. Indicate if the basement / lower level contains any of the following components?

- Bar Sink
 In-floor heat
 Full Walkout
 Laundry Sink
 Separate entrance into basement
 Sauna
 Partial Walkout
 Secondary Suite
 Fireplace
 Other _____

RENOVATIONS / UPGRADES

11. For each category, if renovated, indicate the year renovated. Add comments for further clarification.

Category	Year Reno'd	% Reno'd	Additional Comments
Roof covering			
Windows			
Kitchen cabinets			
Kitchen counters			
Bathrooms			
Furnace/boiler			
Hot water tank			
Electrical upgrades (ex: fixtures, panel/wiring)			
Plumbing upgrades			
Flooring			
Structural additions (ex: room additions)			
Exterior finish			
Interior & exterior doors			
Interior paint/baseboards			

12. All the information provided is true and accurate to the best of my knowledge.

Signature _____ Date _____

Property information is collected under the authority of Section 295 (1) and (4) of the Municipal Government Act (MGA). Personal information is collected under the authority of Section 33 (a) and (c) of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have questions, please contact our office at 1.888.419.2128 or through our inquiry form <http://www.kcl-consulting.com/inquiry-form/>